**Berkeley City College IEPI Plan**Updated: April 29, 2015  
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In the true spirit of the Institutional Effective Partnership Initiative, the college and the PRT team decided to create smaller “partnership” teams between the college and PRT to work together to advance the areas of focus for this project through the development of the innovation and Effectiveness Plan. The role of BCC is to develop the Innovation and Effectiveness Plan (IEP) and then to implement the plan. The role of PRT is to provide guidance and input to the BCC team.

**Areas of Focus:**

In the conversation two areas within the framework of the LOI emerged with professional development embedded in each of the areas:

**Area 1: Enrollment management and Fiscal Sustainability:**

*Context as described*: There are four colleges in the Peralta district. Is the district as a whole managing enrollments in a proactive manner to position the district competitively to grow in a productive manner and therefore pull in the maximum allocation from the state?

*Approach*: Two or three members of the PRT team (Kathy Blackwood, Bill McGinnis, Deborah Hernandez) will work in partnership with two of three members of the college (May Chen, Susan Troung, TBD). The Enrollment Management and Fiscal Sustainability Partnership Team will work together as a subgroup to further identify specific elements of the project.

This integrated team will study:

1. the historical enrollment data of the colleges within the Peralta district and the future projections
2. the district Budget Allocation Model
3. the state allocation model

*Deliverables*:

* BCC team will develop as a component of the IEP the plan a process for effective budget allocation based on enrollment management.
* a PowerPoint presentation of the data analysis and preliminary findings and conclusions will be presented to the President of the college
* At that point the President will decide on the next steps. This could include presentations to college committees and/or the chancellor’s cabinet
* A professional development plan

*Deadline*:

* First deadline: Presentation to the president: August 2015 (will need to confirm this with the team if it is doable)

**Area 2: Equity and Course Success Rates**

*Context as described*: Area 2 is focused at the college level and not at the district level. The college describes that there is a lack of consistency in the course success rates across courses and disciplines on campus. Furthermore, all student groups do not perform at the same level. For example, it was specifically called out that African American students do not complete course success rates as students in other demographic groups. Finally, SLOs need to be seen as being connected to the concept of “course success.” So there three components to this area of focus: Equity, Course Success Rates, linking SLOs to course success. The college mentioned accreditation standard I.B.6 as key piece to this work; analyzing learning outcomes by program/discipline and demographic background as well as achievement by course subject, discipline and student demographic background.

Standard I.B.6:

“The institution disaggregates and analyzes learning outcomes and achievement for subpopulations of students. When the institution identifies performance gaps, it implements strategies, which may include allocation or reallocation of human, fiscal and other resources, to mitigate those gaps and evaluates the efficacy of those strategies.”

*Approach*: Two or three members of the PRT team (Meridith Randall, Greg Aycock, Sharyn Eveland, Kate Pluta) will work in partnership with two of three members of the college (Tram Vo-Kumamoto and Deans and Department Chairs). The Equity and Course Success Rates Partnership Team will work together as a subgroup to further identify specific elements of the project.

This integrated team will study:

1. the historical course success data of BCC
2. comparative course success data across the state
3. historical course success data for BCC disaggregated by student demographic
4. comparative course success data across the state disaggregated by student demographics
5. Learning outcomes linked to course success
6. Achievement of learning outcomes disaggregated by student demographics.

*Deliverables*:

* BCC team will develop this area of focus within the Innovation and Effectiveness Plan. PRT team will provide guidance and feedback.
* The BCC team will present plan at fall inservice (August 17th). PRT members will be present
* The Innovation and Effectiveness Plan will contain a professional development component.
* Evaluation Plan for the IEP.

*Deadline*:

* Presentation at In-service: August 2015. Potential dates under consideration August 17th, 18th, 19th, and 20th.

**Timeline:**

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| April 13, 2015 to May 4, 2015 | PRT team three preparatory conference calls  PRT team has three preparatory conference calls with President to define scope of project |
| May 4, 2015 | Visit 1: The team breaks into groups to meet with different bodies on campus gather additional information, develop a partnership teams for Areas 1, 2, 3, 4. Develop shared understanding of the project, its outcomes and deliverables. |
| May 4 to  August 17, 2015 | BCC will continue to develop their IEP.  Two conference calls of PRT with BCC. Potentially one in June and one in August.  This will provide the opportunity for PRT to provide reflections on the developing IEP.  Prepare for Visit 2 on August 17, 2015 |
| August 17, 2015 | Visit 2: agenda TBD |
| August 2015 to Jan 2016 | BCC starts implementing the IEP.  Two phone conversations with the PRT team. Potentially in early October and early December.  Prepare for visit 3 |
| January 2016 | Visit 3 |

**Schedule for Visit 1: May 4, 2015**

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| **Time** | **Location/Groups** | **Location/Group** |
| 8-8:50 am | IEPI Breakfast - 451 | IEPI Breakfast – 451 |
| 9-9:50 am | 451A – Equity Committee | 451B – Planning and Institutional Effectiveness (PIE) Committee |
| 10-10:50 am | 451A – Academic Senate | 451B – Student leaders, ASBCC |
| 11am-11:50 | 451A – Department Chairs | 451B – Classified Senate |
| 12:00 – 12:50 pm | 451A/B -  BCC Education Committee/Counselors | 451A/B – BCC Education Committee/Counselors |
| 1:00 – 2:00 pm | TLC - IEPI Visiting Team Meeting/Lunch | TLC - IEPI Visiting Team Meeting/Lunch |
| 2:00- 2:30 pm | 451A/B – IEPI Team Oral Report | 451A/B – IEPI Team Oral Report |
|  | IEPI adjourn | IEPI adjourn |