MISSION
Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support, and learning resources which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.

VISION
Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation, and transformation.
ENROLLMENT SERVICES

REGISTRATION
Our OneStop center is located on the first floor. Here, students can ask for assistance with adding or dropping classes, ordering copies of transcripts, get help requesting petitions, and more.

AVAILABLE FINANCIAL ASSISTANCE
Financial Aid is a program that is intended to help students who might not otherwise be able to attend college. Peralta Colleges offers several types of financial aid which are funded through Federal, State, local agencies, Peralta Colleges Foundation, and the Colleges themselves. Some of our programs include:

CALIFORNIA COLLEGE PROMISE GRANT (CCPG) is for eligible California residents, that waives the per-unit Enrollment Fees.

PELL GRANT is a Federal aid designed to provide financial assistance for those who need it to attend post-high school educational institutions.

SCHOLARSHIPS are available from various individuals and organizations.

APPLYING FOR FINANCIAL AID
STEP 1: Go to https://fafsa.ed.gov/ and Complete your Free Application for Federal Student Aid (FAFSA).
STEP 2: Review your Student Aid Report (SAR) to make sure all the information is complete and correct.
STEP 3: Patiently wait for your school district to receive and verify your eligibility.
STEP 4: Frequently check your Passport for your qualification and next steps from the college.
STEP 5: Go to: http://www.berkeleycitycollege.edu/wp/financial_aid/ for more scholarships.

PLACEMENT AND ORIENTATION
To help you choose classes to match your skill level, the college provides the following assessment and testing services: English writing and reading, Mathematics, and English as a Second Language (ESL).

After receiving assessment results, a counselor will sit with student to discuss appropriate classes for you.

STUDENT AMBASSADOR PROGRAM
The Berkeley City College student-ambassador program is made up of students who are selected from a varied pool of applicants to represent the college’s diverse community.

Our program is an extension of the Campus Life Department that focuses on supporting new and continuing students through the enrollment process into the Peralta Community College District system, as well as to provide educational outreach services to local high schools, middle schools, and community partners.
CAMPUS LIFE

Participate in student-led events and activities on a range of topics to promote growth and experiences that go beyond the classroom such as, Cultural Film and Food Festivals, Campus Olympics, Movie viewings, Cultural performances, Panel Discussions, Field Trips, and more.

ASSOCIATED STUDENTS OF BERKELEY CITY COLLEGE

The ASBCC is the representative student government for Berkeley City College. The role of this organization is to empower student voice on campus with active participation in shared governance meetings, increase club participation, and assist students with reaching their goals at Berkeley City College.

CLUBS AND ORGANIZATIONS

Join a club that fits your interests and grow together with its members to create lasting relationships, new experiences, and opportunities to help you reach your goal. Or, create your own club and find others who have the same interests as you. Be ready to share your experiences with everyone.

SPACE RESERVATION

Space reservation allows students to host events using the facilities and rooms within Berkeley City College. For example, it is typically used for hosting festivals, club events, panel discussions, movie screening, speakers, etc.
COUNSELING DEPARTMENT

Berkeley City College offers a wide range of professional counseling services for prospective and enrolled students such as:

- **Student Education Plan** where students plan their courses and activities together with a counselor during their first semester.

- **Petition for AA/AS degrees | AA-T/AS-T degrees** where we help students file their transcripts and necessary documents for graduation.

- **Career Counseling** where we point students to the right resources to help them find job opportunities and internships.

QUICKSTOP COUNSELING

Quickstop counseling is a one-stop shop where students’ quick questions are answered regarding classes, transfer requirements, etc. Students get advice on how to move forward with their education, or get a referral and an appointment for services that will help their situation better.

**Services are limited to:**
- General information
- Initial enrollment assessment
- Course scheduling review of assessment results
- Prerequisite checking (i.e. Substitutions/Challenges)

CAREER & TRANSFER INFORMATION CENTER

The Career and Transfer Information Center is where we assist students with all aspects of the transfer process, as well as provide the tools necessary to find the right internships, job opportunities, and/or career pathway for you.

**MIGUEL BRYAN JUTEAU**

“Everytime I go to counseling, I leave with a better sense of which direction I need to take towards achieving my goal to transfer and graduate.”

**BLANCA CAMILLE**

“It is always a pleasant experience going to counseling because of all the staff members that are friendly and knowledgeable. Also, the counselors themselves do a great job at helping you get to where you need to be.”

**EMILY DIEHL**

“If you don’t know what you want to do in your career or how to get there, definitely talk to a counselor and see what your options are. There, they helped me shorten the list of what I can do in the future.”
SUPPORT SERVICES

EXTENDED OPPORTUNITIES PROGRAM AND SERVICES
EOPS is a State-funded program that provides academic and financial support to students who are economically and educationally disadvantaged.

For eligibility call us at:
(510) 981-2819

CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS
CalWORKs is a State-funded program designed to provide support and training needed for CalWORKs participants to succeed in both their educational and employment goals. During this program, eligible students will receive the following services:
- Pre and post employment assistance
- Academic, career, and personal counseling
- Job development and placement
- Childcare assistance
- Work-study opportunities
- Tutorial assistance
- Community resource referrals
- Continual one-on-one support

PROGRAMS AND SERVICES FOR STUDENTS WITH DISABILITIES
PSSD provides assistance to facilitate equal educational opportunities for students with disabilities.

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION
CARE program is for EOPS students, who are single parents and receive Temporary Assistance for Needy Families (TANF). The program also provides assistance with child care, support activities, and other college costs.

NextUp (CAFYES)
NextUp program provides support to foster youth on campus including service coordination, counseling, book and supply grants, tutoring, frequent in-person contact, career guidance, transfer counseling, child care, and transportation assistance.

VETERANS RESOURCES
Berkeley City College offers a wide variety of financial aid programs and services to help Veterans meet educational costs. We also offer counseling services to further help veterans reach their next goal.

WELLNESS CENTER
The Mental Health and Wellness Program’s (MHWP) mission is to reduce barriers of matriculation and academic success providing mental and physical health services, crisis intervention, educational outreach, and referral services.
FIRST YEAR EXPERIENCE

BCC’s First Year Experience (FYE) is a program that promotes student success in community college by having dedicated faculty, counselors, emphasize access and excellence, and promote community. FYE is a cohort-based program, meaning students take classes with the same group of students who move forward together to reach their educational goals. This provides students with the opportunity to have a support system with their peers, building relationships and connections that help each other succeed.

The goal of FYE is to ensure that you transfer to a four-year university successfully. At the heart of FYE is the College’s mission to foster collaboration with peers and faculty to promote student success and empower students both in and outside of the classroom.

If you are the first in your family to attend college, a Promise program scholar, or just want to be a part of FYE, we have a place for you.

BENEFITS OF FIRST YEAR EXPERIENCE

- Collaborative learning in the classroom.
- Supportive community of peers.
- Dedicated faculty and counselors.
- Embedded library and tutor support.
- Access to First Year Experience counselors.
- Creation of a comprehensive student education plan (SEP) for transfer (or academic success).
- Priority registration.
- Field trips, guest speakers, interactive learning environment, and much more.
- Community with students, faculty, and counselors.

FIRST YEAR EXPERIENCE PROGRAMS

IGNITE: Provides first generation college students and students from diverse backgrounds with an opportunity to gain momentum towards transfer through integrated courses in English, Math, Counseling, and Liberal Arts (College Level English Placement Required).

PERSIST: Support for first-generation college students and students from diverse backgrounds to spend more time immersing themselves in a college experience before launching onto a transfer pathway. Ignite students complete foundational courses in English, Math and a personal development course with a community of peers, instructors, counselors, and support services.

UMOJA: UNITE
UMOJA (A Kiswahili word meaning unity) is a community and critical resource dedicated to enhancing the cultural and educational experiences, careers, and future of African American and other students. UMOJA students complete integrated courses in African American Studies, English, and Math with the goals of learning from the African American Diaspora and transferring to a four-year university, Historically Black College or University (HBCU) or college.

LEAP: ACHIEVE
Learning English for Academic Purposes (LEAP) helps ESL (English as a Second Language) students develop and advance their English speaking skills to transfer to a four-year university.

FOR MORE ABOUT FIRST YEAR EXPERIENCE
Email us at bcc-learningcommunities@peralta.edu
Or call us at (510) 981-2880
**STEPS TO ENROLLMENT**

**STEP 1**
COMPLETE YOUR ONLINE APPLICATION
http://web.perialta.edu/admissions/question/
**Please allow 24-48 hours to receive a Peralta Student ID No. and Email.**

**STEP 2**
COMPLETE YOUR ORIENTATION ONLINE
http://www.berkeleycitycollege.edu/wp/student_service_programs/assessment-orientation/

**STEP 3**
VERIFY IF YOU NEED ASSESSMENT
Provide a copy of your Transcripts or AP Test results to your counselor.

**STEP 4**
SCHEDULE A COUNSELING APPOINTMENT
http://www.berkeleycitycollege.edu/wp/counseling/appointments/

**STEP 5**
REGISTER FOR CLASSES
Register for Classes PASSPORT or In-Person.

**STEP 6**
PAY YOUR FEES
You have the Option to Pay Through PASSPORT or In-Person.

**STEP 7**
GET YOUR PHOTO ID
Approach a Student Ambassadors at the Front Desk to get your Picture taken and receive your semester sticker

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**Important Contact Information**

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<tr>
<th>Department</th>
<th>Phone</th>
<th>Email</th>
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<tbody>
<tr>
<td>Admissions</td>
<td>510-981-2805</td>
<td><a href="mailto:admissions@perialta.edu">admissions@perialta.edu</a></td>
</tr>
<tr>
<td>Assessment</td>
<td>510-981-5002</td>
<td><a href="mailto:bcc-assessment@perialta.edu">bcc-assessment@perialta.edu</a></td>
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<tr>
<td>Bookstore</td>
<td>510-981-1120</td>
<td><a href="http://www.berkeleycitycollege.edu">www.berkeleycitycollege.edu</a></td>
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<tr>
<td>Counseling</td>
<td>510-981-5036</td>
<td><a href="mailto:counselingbcc@perialta.edu">counselingbcc@perialta.edu</a></td>
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<tr>
<td>CalWORKs</td>
<td>510-981-2847</td>
<td><a href="mailto:lmilian@perialta.edu">lmilian@perialta.edu</a></td>
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<td>DSPS</td>
<td>510-981-2812</td>
<td><a href="http://www.berkeleycitycollege.edu/">www.berkeleycitycollege.edu/</a></td>
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<td>EOPS / CARE</td>
<td>510-981-2819</td>
<td>wp/pssd/contact-us</td>
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<td>Financial Aid</td>
<td>510-981-2941</td>
<td><a href="mailto:BCC-EOPS@perialta.edu">BCC-EOPS@perialta.edu</a></td>
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<tr>
<td>Library</td>
<td>510-981-2824</td>
<td><a href="mailto:bcc-finaid@perialta.edu">bcc-finaid@perialta.edu</a></td>
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<td>NextUp</td>
<td>510-981-2831</td>
<td><a href="mailto:ask@berkeleycitycollege.liban">ask@berkeleycitycollege.liban</a></td>
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<td>Transfer Center</td>
<td>510-981-2811</td>
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<td>Tutoring</td>
<td>510-981-2971</td>
<td><a href="mailto:rrjohnson@perialta.edu">rrjohnson@perialta.edu</a></td>
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<td>Veterans Office</td>
<td>510-981 -5039</td>
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**Resources and Services**

**Purchase your books / Explore the Student Lounge:**
Online textbook ordering service
(www.berkeleycitycollege.edu/wp/bookstore/)

**Apply for FAFSA:** https://fafsa.ed.gov

**Explore Scholarship Opportunities:**

**Student Employment Opportunities** - Inquire with the Campus Life office

**IMPORTANT! Review Important Deadlines** - on the Academic Calendar
http://web.perialta.edu/admissions/category/academic-calendar/

**When encountering difficulties with enrolling, please contact:**
Dean of Enrollment Services, Barbara Godoy - bgodoy@perialta.edu