2012 Student Services Program Needs

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| **Program** | **Personnel** | **Supply/Equipment** | **Financial** | **Facility** |
| A&R | 0.67 classified staff (new) | Electronic Imaging, Computer Program modification for PeopleSoft. | district | n/a |
| Articulation | 0.5 counseling faculty (new) | printer | Staff development $3,000  $1,000 for office supplies and online usage | n/a |
| Assessment and Orientation | Classified:  1 FTE clerical assistant (new) | IT - the development of online orientation and SARs calling ability | Membership, assessment tools, supplies, etc.  $5,000 | n/a |
| Counseling | Faculty:  1 FTE STEM Counseling Faculty (new)  1 FTE Psychology Counseling Faculty (new)  Classified:  1 FTE staff assistant (new) | Electronic imaging, Panic buttons in counseling offices,  1 Dedicated division laptop,  Updated SARS that includes such features as early alert, texting, reception wait time monitoring | Staff development $5,000  Adjunct counseling faculty $40,000 | 2 new counseling offices |
| DSPS | Faculty:  1 FTE DSPS counseling faculty (vacancy)  Classified:  1 FTE staff assistant (vacancy, an increase from .67)  1 FTE high tech technician (new) | *Software*  JAWS version 14 (a screen reader for blind students)  ZoomText version 10 (screen magnification for low-vision students)  MAGic version (screen enlargement for students with visual impairments)  Kurzweil 3000 version 13 (text-to-speech and learning tool for students with LD)  Kurzweil 1000 (a scan and read productivity tool for blind students)  Dragon NaturallySpeaking version 12 Product Suite (speech-to-text tool for students with LD or physical upper extremity limitations)  *Hardware*  CCTV (image magnifier for students with low-vision)  Braille embosser (Braille printer) |  | High Tech Center;  DSPS student services in a centralized, accessible, designated area |
| EOPS/CARE/  CalWORKS | Faculty:  1 FTE EOPS/CARE counseling faculty (vacancy)  Classified:  1 FTE EOPS/CARE staff assistant (an increase from .67)  1 0.67 CalWORKs clerical assistant (new) | n/a | District contribution to book loan program, | n/a |
| Financial Aid | Classified:  1.67 financial aid assistant (new) | Thr  3 phone lines,  3 computer monitors,  one laptop, and  3 small printers.  Automatic phone messages,  Electronic imaging, | District | A storage area,  a quality filing system,  the FA front counter to be located outside the FA office,  bigger office to accommodate increased student needs |
| Health Services | 1 FTE clerical assistant | Medical and health related supplies and equipment | Re-distributed student health fee to BCC for on-site services | An on-site health services center, space with plumbing and bathroom |
| Out- in-Research/  Student Ambassador | Classified:  1 FTE to be shared with Assessment and Orientation | supplies | $25,000 student ambassador personnel budget,  $3,000 local travel,  $2,000 supplies budget | Student Ambassadors work and information preparation center |
| Student Activities | 1 FTE student services specialist/faculty | n/a | n/a | n/a |
| Transfer and Career Center | 1 FTE career information specialist | Data tracking software, 1 additional desktop unit | Membership and license  $5,000 | Double the current size to accommodate both transfer and career services. |