**State Mandate Plans: SSSP, Equity, BSI, etc.**

**Development, Implementation and Evaluation Process (2015-16 Plans)**

**SSSP Website:** **http://www.berkeleycitycollege.edu/wp/prm/files/2014/05/final-SSSP\_Plan-10-17-2014submitted-to-the-state.pdf**

**Equity Plan Website: http://www.berkeleycitycollege.edu/wp/edcomm/equity-plan/**

**BSI Website: http://www.berkeleycitycollege.edu/wp/bsi/**

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| **Timelines** | **SSSP** | **Equity** | **BSI** |
| August-September, 2015 | Team Building  Establish and/or update  2015-16 Team  Drafting and finalizing the Plan:  Chairs prepare data and basic draft of the plan working with Counseling faculty and staff, faculty advisors, instruction, Assessment and Orientation coordinator, A&R, etc.  SSSP team:  identifies activities to reach the short-term and mid-term goals from last Plan or develop new activities for 2015-16,  identifies accomplishments over 2014-15,  and  based on the activities identified through consultation, develops budget lines  Working Meetings  Bi-Monthly meeting with SSSP Advisory Committee – BCC Education Committee | Team Building  Establish and/or update  2015-16 Team  BCC Equity Plan Chair: Brenda Johnson  5 Goal Team leaders: Access – Diana Bajrami  Course Success - Tram Vo-Kumamoto  ESL Basic Skills - Theresa Rowland/  Degree/Certificate - Antonio Barreiro  Transfer - Antonio Barreiro (?) Paula Coil  Drafting and finalizing the Plan:  VPIE prepares data and basic draft of the plan working with the committees, establish baseline data through shared governance process using 80% index. Determine short-term (2 or 3 year?) and mid-term (6-year) goals.  College-wide Equity Plan Meetings: 9/2, 10/7, and 11/4  Chairs work with the committee and subcommittees to  identify activities to reach the short-term and mid-term goals from last Plan or develop new activities for 2015-16,  identify accomplishments over 2014-15, and  based on the activities identified by the committee/subcommittees, develops budget lines  Working Meetings | Team Building  Establish and/or update  2015-16 Team  Antonio Barreiro, Dean of Instruction; Maeve Katherine Bergman, Director of Special Projects and CTE/BSI Coordinator; Laurie Brion, ESL Chair/Faculty; Lydia Bouzida, BCC Bookstore Manager; Dr. May Chen, Vice President of Student Services; Dr. Loretta Kane, English Faculty, TEACH Coordinator, Learning Resource Center Faculty Advisor; Jennifer Lowood,  English Department Chair/Faculty, Chair of Department; Kelly Pernell, Mathematics Department Chair/Faculty; Chris Lebo-Planas, English Faculty and PERSIST/PERSIST to College Learning Communities Coordinator; Christina L. Taing, Learning Community Counselor; Dr. Vanessa Vega, Researcher; Tram Vo-Kumamoto, Vice President of Instruction; Gabe Winer, English Faculty, TLC/PD Coordinator; Hermia Yam, Counseling Faculty and SSSP Lead; Allene Young-Hegler, Counseling Chair/Faculty and Career Counselor  Drafting and finalizing the Plan:  BSI team members will complete the 2014-15 final expenditure report by 10/1/2015.  BSI will:  Merge into Equity Plan ESL/Basic Skills Team and continue the innovative work;  Complete the draft of the 2015-16 Plan and submit on 10/1/2015, but final plan and budget allocation will be integrated with 2015-16 Program Review and 2015-16 Equity Plan;  Draft the plan by including various innovative strategies, e.g., support Library by enlarge BSI books and reading materials, support math, English and ESL teaching and learning, professional development, instruction and student services innovative projects;  Etc.  Meetings:  BCC Education Committee  Etc. |
| October, 2015 | Shared Governance:  College-wide SSSP Meetings:  PIE, Education Committee, Student Services Council, Roundtable  Roundtable first reading for input and feedback, 2nd meeting for approval  SSSP Plan State Due Date:  October 30, 2015 | Drafting and finalizing the Plan continues.  Shared governance and consultation:  ASBCC, Classified Senate, Academic Senate, Student Services Council, Department Chair, Institution meeting, Education Committee, Roundtable | BSI Plan State Due Date:  October 1, 2015 |
| November, 2015 | Implementation of 2015-16 Plan.  Conclude 2014-15 Plan | Drafting and finalizing the Plan continues.  Shared governance and consultation:  ASBCC, Classified Senate, Academic Senate, Student Services Council, Department Chair, Institution meeting, Education Committee, Roundtable  Complete Program and Budget Plan by Finalizing BCC 2015-16 Equity Plan on campus,  Roundtable - Monday, 11/30/2015 | Infusing Program Review and Equity Plan into BSI Strategies  2015-16 Budget Allocation |
| December, 2015 | 2014-15 Program and Expenditure Plan due to the State | PCCD Board Approval for 2015-16 Plan Date: Tuesday, 12/8/2015  Submission Date to the State: Friday, 12/18/2015  2014-15 Program and Expenditure Plan due to the State | Implementation of 2015-16 Plan |
| January-June, 2016 | Implementation of 2015-16 Plan  Two evaluations will be built in to assess the progress and impact: Survey and Focus Group.  Feedbacks will be based upon for improvement and revision | Implementation of 2015-16 Plan  Two evaluations will be built in to assess the progress and impact: Survey and Focus Group.  Feedbacks will be based upon for improvement and revision | Implementation of 2015-16 Plan  Two evaluations will be built in to assess the progress and impact: Survey and Focus Group.  Feedbacks will be based upon for improvement and revision |