PERALTA COMMUNITY COLLEGE DISTRICT

**COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)**

**2013– 2014 Meeting Schedule**

**Note:** *Approval of curriculum is a time-consuming process.* Due to the various levels of review required by policy and law within the college and the district, as well as the state requirements to have an approved state control number prior to the courses/programs being offered, new curriculum or changes to existing curriculum should normally be submitted at least two semesters prior to planned implementation.

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| **MEETING DATE** | **AGENDA MATERIALS DUE** | **AGENDA MATERIALS SENT** |
| **September 9, 2013** | August 27, 2013 | September 4, 2013 |
| **October 7, 2013** | September 24, 2013 | September 30, 2013 |
| **November 4, 2013** | October 22, 2013 | October 28, 2013 |
| **December 2, 2013** (last meeting for courses effective Summer/Fall 2014 to be approved) | November 18, 2013 | November 25, 2013 |
| **February 3, 2014** (last meeting for new programs effective Summer/Fall 2014 to be approved) | January 21, 2014 | January 27, 2014 |
| **March 3, 2014** (last meeting for items for 2013-2015 Catalog supplement including changes/adjustments to programs to be presented) | February 18, 2014 | February 24, 2014 |
| **April 7, 2014** (last meeting for courses effective Spring 2015 to be approved) | March 25, 2014 | March 31, 2014 |
| **May 5, 2014** (GE Subcommittee report due) | April 22, 2014 | April 28, 2014 |
| **All meetings will be held in the District Office Board Room from 3:00– 5:00 p.m.** | | |

For CurricuNET questions and information contact your local curriculum chair or contact Amy Bohorquez ([abohorquez@peralta.edu](mailto:abohorquez@peralta.edu)) or Jayne Matthews ([jmatthews@peralta.edu](mailto:jmatthews@peralta.edu) )

**COLLEGE CURRICULUM COMMITTEES**

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| **COLLEGE** | **MEETING DATES** | **CHAIR** |
| Berkeley City College | Every Other Thursday | Dylan Eret |
| College of Alameda | 1st and 3rd Tuesday | Robert Brem |
| Laney College | 1st and 3rd Friday | Amy Bohorquez |
| Merritt College | 2nd and 4th Thursday | Alexis Alexander |

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| **BOARD OF TRUSTEES’**  **MEETING DATE** | **AGENDA BLURB DUE BY \*\*NOON\*\*** | **SUBMISSION OF AGENDA MATERIALS BY \*\*NOON\*\*** |
| Tuesday, September 24 | Wed., September 11 | Thurs., September 12 |
| Tuesday, October 22 | Wed., October 9 | Thurs., October 10 |
| Tuesday, December 10 | Wed., November 21 | Thurs., November 22 |
| Spring dates TBA |  |  |
| Tuesday, February 21, 2012\* |  |  |

\*Tentative date