**Curriculum Committee Minutes**

**May 2, 2013**

**Present:** Chair Dylan Eret, Dean Lilia Celhay, Joseph Bielanski, Carole Copenhagen, Barbara Des Rochers, Katherine Kocel, Sabrina Nelson, Cleavon Smith

**Absent:** VP Linda Berry, Joshua Boatright, Fabian Banga, Pieter De Haan, Jenny Lowood

Guests: Matt Freeman, Mary Jennings

1. Minutes
2. Minutes from Spring 2013 to be e-mailed out for review/edit, and approval.
3. Announcements
4. None.
5. Articulation Update (Joseph Bielanski)

A. Working on the 2013-15 catalog; when submit new courses to UC, turn in before June 25th-

IV. Program Deactivations

1. Certificate of Achievement: Multimedia Arts - Digital Video Arts Level I Certificate of Achievement: Multimedia Arts - Digital Video Arts Level II
2. Certificate of Achievement Multimedia Arts - Digital Imaging Level I Certificate of Achievement Multimedia Arts - Digital Imaging Level II
3. Certificate of Achievement: Multimedia Arts - Web Design and Production Level I Certificate of Achievement: Multimedia Arts - Web Design and Production Level II
4. Certificate of Achievement: Multimedia Arts - Writing for Multimedia Level I Certificate of Achievement: Multimedia Arts - Writing for Multimedia Level II dea
5. Deactivate all certificates of achievement levels I and II, including Animation, after discussing with Lee, regarding animation.
6. Reading 1-4: ESL 253A, ESL 253B, ESL 203A, ESL 203B.
7. Writing 1-4: ESL 251A, ESL 251B, ESL 201A, ESL 201B (plus ESL 21A and B, already deactivated)
8. Grammar 1-6: ESL 252A, ESL 252B, ESL 202A, ESL 202B, ESL 202C, ESL 202D, ESL 202E
9. Speaking 1-5: ESL 250A, ESL 250B, ESL 200A, ESL 200B, ESL 200C
10. Spelling and Phonics: ESL 256A, ESL 256B, ESL 206, ESL 207, ESL 248A, ESL 248B, ESL
11. 248UB
12. Conversation: ESL 258, ESL 208A, ESL 208B Listening: ESL 209A, ESL 209B
13. English for the Workplace: ESL 262
14. ESL Computer Laboratory: ESL 270
15. Beginning/Intermediate ESL 1, 2 and 3: ESL 290, ESL 291, ESL 292

V. Course Update

A. MATH 3F- adding pre-requisites of MATH 3B and 3E, and co-requisite of MATH 3C. Approved for May CIPD, with the recommendation of bringing it to the counselors, so they can make students aware.

B. ART 1- adding ENGL 1A as Recommended Preparation.

C. PHIL 1- adding ENGL 1A as Reommended Preparation.

VI. New Course

A. ETHST 1- exists across the District, except at BCC, borrowing it from Laney. Developing an Ethnic Studies contract faculty position here, on prioritization list (job description was sent to department chairs for review). Made outline academically more rigorous, hope is to build a program here at BCC. Make it more interdisciplinary. Kocel said when these courses were offered here in the past, they were under-enrolled. Chair Eret talked about offering classes as Social Science courses, so more can teach them. Recommendations about minimum quals? What are they? Are we following state guidelines? Look at interdisciplinary courses. Approved, but instructors will need to meet minimum qualifications of state regulations.

VII. Program Updates

A. AA in Liberal Arts with an emphasis in Social and Behavioral Sciences; broad degree programs, not just for PACE, adding wider range of courses. Approved, with changes.

B. AA in Liberal Arts with an emphasis in Arts and Humanities, deleted deactivated courses, added new courses. Ask Sheryl Queen about changing total units from 18 to 18-19? Approved, maybe expand the units to 20, or state minimum of 18 units.

VIII. New Streamlined Approval Process

A. For any non-catalog changes, or recommendations by the State, change to a shorter process (3-4 steps, instead of 9). Originator to Department Chair, to Curriculum committee, to Curriculum Chair- brought to CIPD as informational item. Bring up info item and it goes through this chart, and encourage all faculty to insert this in Program Review. Last department chair meeting 5/03, Chair Eret will present this there, put on beginning of agenda. Change workflow. Make it easier during the summer to implement non-catalog changes.

IX. For Department Chairs and Faculty

A. Updating outdated courses within CurricUNET; large number of them, with textbooks before 2008 (need to be within five years); will approve and implement changes during the summer.

X. Approval of Curriculum Chair and Committee Membership

A. Committee unanimously approves Chair Eret to continue as curriculum chair. ☺ But he is also open to anyone who may want to serve as a co-chair, see what CIPD is like, see the process, etc. Also recruiting other departments., want to get a MATH faculty on committee.

XI. Position Update

A. Curriculum and Assessment Process Specialist- approved, will be advertised soon.

XII. Summer Curriculum Institute

A. July 11-13, in Anaheim, CA. E-mail C. Smith or Chair Eret ASAP, if interested in attending.

XIII. Fall 2013 Curriculum Committee

A. Sent schedule; Chair Eret suggested meeting every Thurs- first and third week covering curriculum items, with every other second and fourth week voluntary, to work on tech review and curriculum review. Approved.

XIV. Turning Learning Inside-Out

A. Chair Eret, Smith,and Lowood went to conference, see handout Lowood made of BCC’s general education requirement. How do we measure the value of these degrees we have at BCC? How do we implement these transfer degrees and measure them? Clarify what colleges do, we want to see what we ALREADY do, and measure that. Are students learning? What would be meaningful to you? What do degrees do? How do we measure student performance as they move through? How do we even market programs/classes?

V. Other

 A. Information Items (Noncatalog changes per UC comments): ART/HUMAN 182

 A. Next meeting: **Thursday, August 22, 2013, 10:00-12:00PM in TLC.**