**BERKELEY CITY COLLEGE**

**Curriculum Committee (CC)**

**Meeting Minutes**

**October 16, 2014**

**PRESENT:** Joseph Bielanski, Carol Copanhagen, Barbara Des Rochers, Johnny Dong, Dylan Eret, Thomas Kies, Jennifer Lowood, Alejandria Tomas, and Tram Vo-Kumamoto

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| 1. **Call to Order** | 10:15 a.m. | MOTION: The CC approved the agenda as is.  Unanimously approved.  Motion carries. |
| 1. **Approval of Meeting Minutes** |  | The Curriculum Committee approves the September 18 and October 2, 2014 meeting minutes.  Unanimously approved.  Motion carries. |
| 1. **Announcements** | No announcements. |  |
| 1. **Electing a New Curriculum Chair, Chair-Elect, and Tech Review Members** | The following were discussed:   * It was proposed that the Curriculum Committee implement the following schedule for Curriculum Chairs: * One year of being the Chair-Elect while being mentored by the previous Chair * Two year of being the Chair * One year of mentoring the next Chair * It was also proposed that every member of the Curriculum Committee be in charge of reviewing proposals for two disciplines, one being the discipline they represent and another discipline. | The Curriculum Committee elected Jennifer Lowood as the new Curriculum Chair, and Mary Clarke-Miller, as the Curriculum Chair-Elect. |
| 1. **Upcoming Curriculum Events** | Curriculum Regional Meeting  Friday, October 17, 2014, 9:00am-3:00pm  Sacramento City College |  |
| 1. **Creating a Curriculum Mentoring Network** | D. Eret proposed forming a Curriculum Mentoring Network for the whole District. The following individuals volunteered to become a mentor:   * Joseph Bielanski * Jayne Matthews * Dylan Eret * Alejandria Tomas |  |
| 1. **Curriculum Items** | See attached file. |  |
| 1. **Equity Plan** | No discussion. | Tabled |
| 1. **Next Meeting Date** | Technical Review: October 30 and November 6, 2014  Curriculum Committee: November 13, 2014 |  |
| 1. **Adjournment** | 11:55 p.m. |  |

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