**BERKELEY CITY COLLEGE**

**Curriculum Committee (CC)**

**Meeting Minutes**

**October 16, 2014**

**PRESENT:** Joseph Bielanski, Carol Copanhagen, Barbara Des Rochers, Johnny Dong, Dylan Eret, Thomas Kies, Jennifer Lowood, Alejandria Tomas, and Tram Vo-Kumamoto

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| 1. **Call to Order**
 | 10:15 a.m. | MOTION: The CC approved the agenda as is. Unanimously approved.Motion carries. |
| 1. **Approval of Meeting Minutes**
 |  | The Curriculum Committee approves the September 18 and October 2, 2014 meeting minutes.Unanimously approved.Motion carries. |
| 1. **Announcements**
 | No announcements. |  |
| 1. **Electing a New Curriculum Chair, Chair-Elect, and Tech Review Members**
 | The following were discussed:* It was proposed that the Curriculum Committee implement the following schedule for Curriculum Chairs:
* One year of being the Chair-Elect while being mentored by the previous Chair
* Two year of being the Chair
* One year of mentoring the next Chair
* It was also proposed that every member of the Curriculum Committee be in charge of reviewing proposals for two disciplines, one being the discipline they represent and another discipline.
 | The Curriculum Committee elected Jennifer Lowood as the new Curriculum Chair, and Mary Clarke-Miller, as the Curriculum Chair-Elect. |
| 1. **Upcoming Curriculum Events**
 | Curriculum Regional MeetingFriday, October 17, 2014, 9:00am-3:00pm Sacramento City College |  |
| 1. **Creating a Curriculum Mentoring Network**
 | D. Eret proposed forming a Curriculum Mentoring Network for the whole District. The following individuals volunteered to become a mentor:* Joseph Bielanski
* Jayne Matthews
* Dylan Eret
* Alejandria Tomas
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| 1. **Curriculum Items**
 | See attached file. |  |
| 1. **Equity Plan**
 | No discussion. | Tabled |
| 1. **Next Meeting Date**
 | Technical Review: October 30 and November 6, 2014Curriculum Committee: November 13, 2014 |  |
| 1. **Adjournment**
 | 11:55 p.m. |  |

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