President: Karen Shields, Vice-President: Roberto Gonzalez; Secretary/Treasurer: Theresa Rumjahn

Attendance: Lisa Gwyn-Laigo, Jasmine Martinez, Marilyn Montague, Karen Shields, Roberto Gonzalez, Theresa Rumjahn, Catalina Herrera, Andrea Williams, Catherine Nichols, Tammie Perry, Sylvia Espinosa, Marilyn Clausen

| **Agenda Item** | **Discussion** | **Follow-Up Action** | **Decisions/Resolved** |
| --- | --- | --- | --- |
| Meeting Called to Order | 3:10 pm |  |  |
| 1. **Agenda Review**
 | The agenda and draft July 23rd minutes were handed out. | None required. | None required. |
| 1. **Signage**
 | Karen Shields said this item is postponed because Joanna Louie and Shirley Slaughter were going on vacation next week and into August. They were busy finishing work for President Budd before they leave. | Postponed. |  |
| 1. **Update on Peralta Classified Senate Meeting**
 | Karen Shields passed around the program brochure from the June 2015 CLI leadership training and meeting for classified senate people which Jim Brice attended. He discussed this at BCC's late June 2015 meeting saying it was very good training and a good place to discuss classified senate matters with leaders in the field.  | None required. | None required. |
| 1. **Survey of Issues and Concerns**
 | Catalina Herrera briefly described the rationale and types of questions to be contained in the survey, and that the survey would be delivered and collected in several formats to encourage a high degree of participation. She will work on developing the survey questions as soon as she is finished with the set of reports she needs to complete at the present. Roberto Gonzalez indicated he liked the approach of this survey. | Catalina and Theresa to report back on the survey. |  |
| 1. **Upcoming Professional Development Survey**
 | Roberto Gonzalez reported that the PCS is planning for a Fall Professional Development day for all classified staff. James Blake will be sending out a survey next week soliciting input from classified staff about what they want and what days they can attend. Though they are infrequent, a professional development day was held last year called "Classified Matters". This year it will be called "Classified Matters III". It will not be held during Flex Week in August when classified staff are at their busiest and usually unable to attend. Flex Week has traditionally been focused on faculty.Roberto noted that we may need to move our next meeting to another week because of a conflict with the PCS meeting which may meet at the same time as us. He noted that we need to find classified staff representatives for District and BCC committees soon because they start meeting next month. | Everyone is encouraged to submit the PCS survey on Professional Development when it comes out. | None required. |
| 1. **Other Issues**
 | None. | None required. | None required. |
| 1. **Adjournment**
 | 3:35 pm |  |  |
| Next Meeting | Thursday, August 6, 2015, 3:00 - 4:30 pm, TLC |  |  |

*[Minutes taken by Theresa Rumjahn]*

Handouts:

* Agenda
* Draft Minutes for 7/23/2015 Meeting