## Article I

*Name*

The name of this organization shall be the Classified Senate of Berkeley City College.

## Article II

#### Purpose

The Classified Senate shall represent classified employees in Berkeley City College's governance system. It is intended to provide:

1. A body representing the various needs, concerns, and viewpoints of the classified staff not related to union negotiation matters.
2. A means through which the classified staff will coordinate with administration and faculty to assure opportunities for input from classified staff regarding college business and classified representation on college committees, thus assisting in the shared governance process.
3. A body through which the professionalism of classified staff is articulated and valued.
4. An opportunity for enhancing the democratic process of informed decision-making at Berkeley City College.
5. An opportunity to develop individual leadership contribution and development among the college's classified staff

## Article III

#### Membership, Duties, and Responsibilities

Section 1: Membership

The Classified Senate shall consist of all (non-management) permanent full-time, part-time, and temporary classified staff employed or assigned at Berkeley City College.

Section 2: Duties and Responsibilities

1. The Classified Senate shall:

1. Establish principles, make recommendations, set policies, and take action on behalf of the college's classified staff.
2. Collect, evaluate, and disseminate information pertaining to and of interest to the classified staff.
3. Review all policies affecting classified staff which are not related to Union activities.
4. Undertake research studies.
5. Extend invitations.
6. Respond to questions and/or requests.
7. Request information.
8. The Classified Senate shall request and obtain any information and/or recommendations made by the college administration to the Board of Trustees in time to effectively consider the issues in those recommendations.
9. The Classified Senate may select a member to appear before the Board of Trustees to express the views of the Classified Senate.