

**Associated Students of
Berkeley City College
Regular Meeting MINUTES**

May 14, 2015
*Berkeley City College
Room 57
2050 Center Street,
Berkeley CA, 94704*

I. CALL TO ORDER

Meeting is called to order at 12:23 PM

II. ROLL CALL (1:00 min)

President Kaydee Miller: *Present*
Vice President of Programs Rudrani Ghosh: *Absent*
Vice President of Public Relations Matthew Gregory: *Present*
Vice President of Finance Sam Cheng: *Present at 12:25 PM*
Senator Matthew Armstrong: *Present*
Senator Malique Banks: *Present / Left at 12:39 PM*
Senator Emma Carlblom: *Present*
Senator Andrew Carmody: *Present at 12:43 PM*
Senator Dave Cruz: *Present*
Senator Marian Gonzales: *Present*
Senator Sarah Levin: *Present / Left at 12:44 PM*
Senator Lorenzo Lewis: *Absent*
Senator Ryan Jaeger: *Present at 12:28 PM*
Chief Justice Bonnie Cherry: *Present*
Justice Ian Jansen: *Present*
Justice Mel Maniwan: *Absent*
Justice Ghazal Rezvani: *Present*
ICC Representative David Gonzalez: *Present*
ICC Representative Begonia Herbert: *Present at 12:25 PM*
Advisor Mostafa Ghous: *Absent*

III. ADOPTING PREVIOUS MINUTES (1:00 min)

- A. April 23, 2015
- B. April 30, 2015
- C. May 7, 2015

Minutes for April 23, 2015, April 30, 2015, and May 7, 2015 were approved unanimously

IV. ADOPTING CURRENT AGENDA (3:00 min)

A. May 14, 2015

Bonnie: Add Discussion Item E: Motion to approve Sociology Club's Charter - ICC Representative David Gonzalez

David: ICC Representative David Gonzalez moved to amend language of Action Item D to read: "Motion to issue a check to Liz Wiener from the Digital Artists Collective for no more than \$100 of seed money, from the ASBCC Cash Accounts Subsection Club Seed Money. - ~~Vice President of Programs Rudrani Ghosh~~ ICC Representative David Gonzalez

In favor: 8

Against: 0

Abstaining: 1

Motion to adopt the agenda Passes 8-0-1

V. PUBLIC FORUM (3:00 min each)

This is an opportunity for members of the public to address the ASBCC on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.

VI. ACTION ITEMS (1:00 min each)

A. Motion to approve the Judicial Council Procedure Manual (By-Laws Appendix A) - Vice President of Public Relations Matt Gregory

VP Public Relations Matt Gregory moves to approve the Judicial Council Procedure Manual (By-Laws Appendix A).

Seconded by Senator Dave Cruz

In favor: 8

Against: 0

Abstaining: 1

Motion Passes 8-0-1

B. Motion to issue a check to Bonnie Cherry for no more than \$300 from Fund 84 to furnish the Nursing Space on campus - Vice President of Public Relations Matt Gregory

VP Public Relations Matt Gregory moves to issue a check to Bonnie Cherry for no more than \$300 from Fund 84 to furnish the Nursing Space on campus.

Seconded by Senator Dave Cruz

In favor: 9

Against: 0

Abstaining: 1

Motion Passes 9-0-1

C. Motion to approve ASBCC Resolution 1: Defining the Student Space for Fund 84 - Senator Marian Gonzales

Senator Marian Gonzales moves to approve ASBCC Resolution 1: Defining the Student Space for Fund 84.

Seconded by Senator Dave Cruz

Kaydee: Has everyone read it? This looks awesome!

Marian: Why can the council unseal things anytime?

Kaydee: That's actually the JC Procedural handbook, right now we are voting on the Resolution to define the student center.

Bonnie: Through the chair, Marian, I can answer that question outside of the meeting.

In favor: 9

Against: 0

Abstaining: 2

Motion Passes 9-0-2

- D. Motion to issue a check to Liz Wiener from the Digital Artists Collective for no more than \$100 of seed money, from the ASBCC Cash Accounts Subsection Club Seed Money. - ICC Representative David Gonzalez

ICC Representative David Gonzalez moves to issue a check to Liz Wiener from the Digital Artists Collective for no more than \$100 of seed money, from the ASBCC Cash Accounts Subsection Club Seed Money.

Seconded by Senator Dave Cruz

Malique: We are issuing these checks, and we issued some last week as well, but the cash account is frozen.

Kaydee: The cash account isn't frozen, because they were able to cut Emma the check for Mental Health Awareness Week. We don't really know what's going on with the accounts.

Begonia: So how is funding going to be issued?

Kaydee: I have no idea, that's a question for Mostafa, and you can ask him that during Open Discussion or Unfinished Business; he should be here by then.

In favor: 8

Against: 0

Abstaining: 3

Motion Passes 8-0-3

- E. Motion to approve Sociology Club's charter - ICC Representative David Gonzalez

ICC Representative David Gonzalez moves to approve Sociology Club's as an officially chartered club.

Seconded by Senator Dave Cruz

Kaydee: I have their charter and it's signed by Rudrani, and was approved by the JC.

Begonia: Who is their representative?

Kaydee: Naomi Muzac and Mark Wilson; would either of you care to tell us a little bit about the club?

Naomi Muzac: It's a Sociology Club and our advisor is going to be Linda McCallister. This club is just going to provide us with networking and we are going to screen different movies and stuff about different sociological things that are going on in the world, and also to connect studies who are interested in this.

Kaydee: Sounds awesome, just make sure you read the ICC Charter very closely

In favor: 10

Against: 0

Abstaining: 1

Motion Passes 10-0-1

VII. DISCUSSION ITEMS (5:00 min each)

VIII. ADVISOR'S REPORT

Mostafa Ghous - Not present for report

IX. ADMINISTRATION UPDATES

Dr. Debbie Budd

Dr. May Chen

Ms. Tram Vo-Kumamoto

None present to give update/report

X. COMMITTEE REPORTS (3:00 each report)

- Documents Committee
 - No report
- Marketing Committee
 - No report
- Finance Committee
 - No report
- LGBTQIA, mental health, and veteran awareness weeks Ad-hoc Committee
 - The Mental Health Awareness Week was a success.
- Elections Committee
 - No report

XI. EXECUTIVE REPORTS (1:00 min each)

President: Kaydee Miller

Kaydee: Senators, please clean up your bulletin boards for the end of the year. Take everything down that doesn't need to be up, and leave things like the posting procedure and other things that date does not effect.. Everybody please clean out your mailbox, they're overflowing with goodies. If anything is left in them, they will get thrown away. Same with the fridge; by the next week I will be cleaning out the whole thing, and anything left will either get eaten or thrown away. I'll be cleaning the office sometime over summer and will be sending email to to see who wants to help. Also, I created the Constitution editable google doc for those interested parties willing to participate in the amendment of said document, so we can do that over the summer. It's not something that we need to do right now, but it would be nice to have it done by fall. And thanks for showing up for everyone!

Vice President of Programs: Rudrani Ghosh

Not Present

Vice President of Public Relations: Matthew Gregory

Publicity happened for events

Treasurer: Sam Cheng

Sam: The audit is gonna be ready by Thursday, because they are coming next week.

Bonnie: Has the current of future Treasurer given any thought to talking to the auditor about the discrepancy in Fund 84?

Sam: No, they are mainly just checking our Cash Account.

Kaydee: I think the point is that we want them to audit Fund 84

Matt G.: We definitely can, but I only got the email about the audit last night, so we haven't talked about it.

Bonnie: Just to clarify, I was just asking if you had thought about it (to Matt) because you are part of the council next year, and I was curious to see if you had thought about it. But this isn't the time to talk about that.

Secretary: Vacant

Kaydee: This position is vacant, but I have done the minutes and will be doing them again. Special thanks to Ghazal, Matt, and Dave for helping with those.

XI. SENATOR BOARD REPORTS (1:00 min per report)

Information and Organization Systems: Dave Cruz

Dave: I printed out ASBCC Agendas and Minutes from this school year so if anyone needs them they won't have to print them all over again. I also put specific folders are located in the Mac computer where Agendas and Minutes from the meetings of Executives, Senate, Judicial Council, and Inter-Club Council may be saved in (computer furthest from the door). If anyone has any minutes or agendas, just put them on that computer so that we can keep them all together.

Matthew A.: Do the computers get wiped over the summer?

Kaydee: Nope, we have stuff from previous years.

Community Building: Malique Banks

Malique: I attended board meeting on Tuesday; I just reported on elections and Mental Health Awareness Week. #milquetoast

Student Transfers: Marian Gonzales

Marian: My committees don't meet for the rest of the year.

Special Populations: Sarah Levin

Sarah: I was not able to attend meetings because of scheduling conflicts. I have been thinking about how to help with the transition for the new members of ASBCC that are coming in.

Kaydee: Just to speak to that, sorry I forgot to say this in my report.. I had assigned all the Senators to write letters to the future council member that would be taking their spot. I want this to be something that is from your point of view for your senatorial focus, but include your personal experiences also; really, just include anything that you wish you had known that is helpful. This was supposed to be due May 1st, but since everyone is so busy with finals, I pushed the due date to June 1st, so that you can do it after finals are done. Please email that to me

Primary Services: Ryan Jaeger

Ryan: Plants and vending machines are still in the works. Mostafa recently just checked on both of them. Basically, for plants we are waiting on the chancellor's approval and vending machines, I'm not sure; Mostafa was trying to contact someone to get the shelves out of the alcoves by the bulletin boards

Kaydee: Yeah, he emailed them in like January and I told him to give them a gentle reminder that we are still waiting on them

Academic Services: Lorenzo Lewis

Not present for report

Campus Sustainability: Andrew Carmody

Not present for report

Special Populations: Emma Carlblom

Emma: Mental Health Awareness week was last week, so I was really busy with that. I'm excited for my letter; I have a lot of things I'm planning to write to the person who gets my focus.

External Affairs: Matthew Armstrong

Matthew: Looking forward on writing letter to future senators.

XII. JUDICIAL COUNCIL REPORTS (1:00 min per report)

Chief Justice: Bonnie Cherry

Bonnie: I sat on a Student Grievance committee last night (5/13) and there hasn't been any other ones that we know of this year. I want to give props to those who participated in the Grievance taskforce because I

feel like it came out of that. It was a really interesting experience because it doesn't seem like they have any idea how to conduct a grievance hearing; there is no standardized format and there's also not a lot of resources for students to go into the informal grievance process and after they're in the formal grievance process, they absolutely no support from anybody related to the Peralta system. So, over the summer, I am going to work on a legal library so that the JC (Judicial Council) can be a resource for all students. The Chief Justice has to serve on the committee, but our Grievance Justice will serve as counsel for any students who need it, so that is what I am working on.

Justice: Ian Jansen

Ian: A lot of things over the past couple of weeks having to do with Fund 84. On the board (whiteboard in room 057) there is research for this. I haven't come up with much over the past week, but I plan to work with Bonnie on the grievance procedure for next semester.

Justice: Mel Maniwan

Justice: Ghazal Rezvani

Ghazal: Elections are finally done!

XIII. INTER- CLUB COUNCIL REPRESENTATIVES (1:00 min per report)

Inter- Club Council Representative: Begonia Herbert

Begonia: ICC Exec board met on Monday, but not everyone was there due to miscommunication. We went through all the feedback we received, which was mostly positive. There was some encouragement that we need more educational materials and more resources for club members going forward. We also threw around the idea of using one of the FLEX days and inviting the representatives of the clubs to attend and have everyone be able to get all their charters filled out, and being able to get their meeting rooms assigned; there has to be some work over the summer to make that happen, but I thought it was a cool idea. I'm going to take all the positives and the changes that were requested and present them. I'll create a document if you all want to see it as well as the new VP of Programs.

Kaydee: I suggest that if you all do need documents, first look at all the stuff that Bonnie created and provided to the ICC because it's good stuff.

Inter- Club Council Representative: David Gonzalez

David: What Begonia said, and also Mental Health Awareness week is done, elections committee is done, and the ICC meeting is done. All meetings are done

XIV. UNFINISHED BUSINESS

Kaydee: We do need to meet next week for about five minutes just to approve the minutes so that the people we've promised checks to this meeting can have their checks cut before next semester. The Senate will be meeting directly afterwards to do the same thing.

Bonnie: I would like to add that not only do we need the checks cut, we also want to make sure that we approve the minutes so that we can officially approve the Resolution defining the student center so that we can get it sent to the Administration just that they know you are paying attention.

Andrew: Working on plants, Rudrani has been very helpful. Basically Mostafa needs to write an ICC contract (not interclub council, a different ICC) and then Shirley needs to look at it and approve it and then bring it to District Chancellor who also needs to look at it and approve it. then we can get plants. I do need the minutes from the day we approved the plants (probably in February).

XV. OPEN DISCUSSION

Bonnie: I sent out an email about graduation because we were approached by the ambassadors to help with staff as volunteers because they are shorthanded. This isn't the first request of the AS for volunteers. We

haven't showed up to volunteer for a lot. It would be really good if you all could go to that email and sign up to help the ambassadors out. We'd like to have a big AS presence at graduation

Kaydee: I don't know if anyone remembers but I asked for volunteers about two weeks ago and I believe Marian, Dave, Begonia, and a few other people volunteered to help and I sent everybody an email. I am going to be meeting with Dr. Budd on Monday to get exactly what we need to be doing.

Bonnie: Please coordinate whatever conversation you have with Kristen. The ambassadors are scrambling to make this happen. So we want to make sure whatever conversation happens, includes everybody. So go to that spreadsheet and put in your name and email so that we can give your information to Kristen and coordinate with us.

Begonia: I forwarded the email to the ICC already; has anyone contacted PTK? I know they do a lot of volunteer work.

Bonnie: Yup.

Dave: Congratulations to all who are graduating and/or transferring.

XVI. ADJOURNMENT

Meeting Adjourned at 12:50 PM
