

**Associated Students of
Berkeley City College
Regular Meeting AGENDA**

April 9, 2015
*Berkeley City College
Room 57
2050 Center Street,
Berkeley CA, 94704*

I. CALL TO ORDER

12:15 P.M

II. OFFICIAL ROLL CALL (1:00 min)

Vice President of Administration Kaydee Miller: Present

Vice President of Programs Rudrani Ghosh: Present (Leaves at 1:16 PM)

Vice President of Public Relations Matthew Gregory: Present (Leaves at 1:15 PM)

Treasurer Sam Cheng: Present

Secretary Noelle Atkins: Present

Senator Matthew Armstrong: Present

Senator Malique Banks: Present

Senator Emma Carlblom: Excused Absence

Senator Andrew Carmody: Not Present

Senator Dave Cruz: Present

Senator Marian Gonzalez: Present

Senator Sarah Levin: Present (Leaves at 12:59 PM)

Lorenzo Lewis present: Not Present

Senator Ryan Jaeger: Present at 12:16 PM

Chief Justice Bonnie Cherry: Present

Justice Ian Jansen: Present (Leaves at 1:15 PM)

Justice Mel Maniwan: Not Here

Justice Ghazal Rezvani: Present

ICC Representative David Gonzalez: Present at 12:39 PM

ICC Representative Begonia Herbert: Present

III. ADOPTING PREVIOUS MINUTES (1:00 min)

A. March 19, 2015

The roll call does not state that Vice President of Administration, Kaydee Miller, and Chief Justice, Bonnie Cherry, were present at this meeting

The roll call does not state that Senator, Sarah Levin, arrived at 12:22 PM.

Amend the language of the motion to “adopt the current agenda” so that the motion is more clear.

B. March 26, 2015

The roll call does not state that Senator, Emma Carlblom, was present.

The date in section III. “Adopting the Current Agenda” needs to be amended to read 2015 instead of 2105.

The minutes state that Begonia was going to have a conversation with BSU, when it should read that members of the ICC were going to get in contact with members of the BSU.

Motion Passes Unanimously: 9-0-0

Senator, Malique Banks moves revisit the minutes from February 12, 2015.

The check for office supplies was made out to Sarah Miller and it now needs to issues to Vice President of Administration, Kaydee Miller.

Motion Passes Unanimously: 9-0-0

IV. ADOPTING CURRENT AGENDA (3:00 min)

A. April 9, 2015

Add Discussion Item F to read “\$600 for Bookkeeping”, authored by Treasurer, Sam Cheng.

The author of Discussion Item B needs to be changed from Vice President of Administration, Kaydee Miller, to Mostafa.

Add Discussion Item G to read “ Campus Life Request for 2015 BCC Graduation Ceremony Funds” authored by Vice President of Administration, Kaydee Miller.

Add Action Item E to read: “A motion to approve no more than 100 dollars for seed money from sub section asbcc seed money with a check written Anuska Khawaunju,” authored by ICC Representative, Begonia Herbert.

Change the spelling of ICC Representative, Begonia Herbert’s, name in section XIII of the agenda (Inter-Club Council Representative Reports” to be spelled correctly as it now reads “Begoina.”

Motion Passes Unanimously: 9-0-0

V. PUBLIC FORUM (3:00 min each)

This is an opportunity for members of the public to address the ASBCC on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.

No members of the public speak in Public Forum.

VI. ACTION ITEMS (1:00 min each)

- A. Motion to issue a check not exceeding \$4000.00 to Kaydee Miller for office supplies from Fund 84.- Vice President of Administration (Kaydee Miller)

Vice President of Administration, Kaydee Miller moves to issue a check not exceeding \$4000.00 to Kaydee Miller for office supplies from Fund 84.

Senator, Dave Cruz, seconds.

Vice President of Administration, Kaydee Miller, has already sent out budget for office supplies to the entire council. The printer has been taken out the budget because the council is going to consult with the Facilities Committee. As a result the budget is much smaller than before.

In Favor: 5

Abstain: 0

Against: 4

Motion Passes: 5-0-4

B. Motion to approve amendments to the ASBCC Student Clubs and Organizations Code of Conduct.- Vice President of Administration (Kaydee Miller)

Vice President of Administration, Kaydee Miller, moves to approve amendments to the ASBCC Student Clubs and Organizations Code of Conduct.

Senator, Dave Cruz, seconds.

Vice President of Programs, Rudrani Ghosh, states the ASBCC Student Clubs and Organizations Code of Conduct was mentioned in the ICC and the members were concerned about how many events need to be held per semester according to this document. There will be a vote taking place in the ICC about how many events clubs need to hold per semester, but the vote will be advisory as they do not have the jurisdiction to vote to change this document.

In Favor: 9

Against: 0

Abstain: 1

Motion Passes: 9-0-1

C. Motion to approve amendments to the ASBCC By-Laws.- Vice President of Administration (Kaydee Miller)

Vice President of Administration, Kaydee Miller, moves to approve amendments to the ASBCC By-Laws

Vice President of Public Relations, Matt Gregory, seconds.

No Discussion

In Favor: 9

Against: 0

Abstain: 2

Motion Passes: 9-0-2

D. Motion to Charter BCC Traveler's Association.- Vice President of Programs (Rudrani Ghosh)

Vice President of Programs, Rudrani Ghosh, moves to Charter BCC Traveler's Association.

Senator, Dave Cruz, seconds.

The paperwork for this club is here but there is no representative in attendance at today's ASBCC meeting.

ICC Representative, Begonia Herbert, moves to table Action Item D until next week's meeting.

Vice President of Public Relations, Matt Gregory, seconds.

Motion Passes Unanimously: 11-0-0

E. A motion to approve no more than 100 dollars for seed money from sub section asbcc seed money with a check written Anuska Khawaunju. - ICC Representative (Begonia Herbert)

ICC Representative, Begonia Herbert, moves to approve no more than 100 dollars for seed money from sub section asbcc seed money with a check written Anuska Khawaunju.

Vice President of Public Relations, Matt Gregory, seconds.

a rep for this club has been at all the ICC meetings so they should be entitled to get their seed money

In Favor: 6

Against: 0

Abstain: 4

Motion Passes: 6-0-4

VII. DISCUSSION ITEMS (5:00 min each)

A. ASBCC Operations Manual- Vice President of Administration (Kaydee Miller)

Senator, Marian Gonzales, moves to hear Treasurer, Sam Cheng's, report.

Senator, Marian Gonzales, states, "so moved" and the council moves to Treasurer, Sam Cheng's, report.

Vice President of Administration, Kaydee Miller, states that the ASBCC Operations Manual most likely will not go into effect this year but she continues working on the draft of this document. This document includes a role description for every senator and all members of the council need to look it over, as it will help the new council function next semester

B. PCCD Financial Document.- Advisor (Mostafa Ghous)

The Peralta District is currently working on consolidating a number of financial documents together, and this has been in the works for the past month. Berkeley City College, Alameda College, and Merritt College are all involved in creating this document and feedback is wanted by the ASBCC. The goal is to work on a fundraising document after the PCCD Document is finished..

Vice President of Administration, Kaydee Miller, asks Mostafa if approval or input it wanted for the document. and Mostafa answers that they are looking input. The document is not finalized but it will be under review next Thursday.

Vice President of Programs, Rudrani Ghosh moves to extend time on this discussion for two minutes.

Senator, Dave Cruz seconds.

Motion Passes Unanimously: 11-0-0.

Vice President of Programs, Rudrani Ghosh comments that the District is also trying to improve the check cutting process so that it will only be a few days instead of lengthy process that it currently is.

Chief Justice, Bonnie Cherry, suggests that the chair refer giving input to the PCCD Document to the Finance or the Documents committee.

Vice President of Administration (acting chair), Kaydee Miller, assigns this task to the Finance Committee, but if they need help interpreting the document they should bring it to the documents Committee.

C. BSU Bulletin Board.- Vice President of Programs (Rudrani Ghosh)

Discussion of the BSU Bulletin Board was brought to ICC and garnered a positive response.

Senator, Malique Banks, moves to recess for 5 minutes at 12:47 PM.

Senator, Marian Gonzales, seconds.

Meeting is called back to order at 12:52 PM.

There is consensus in the ICC that the BSU should get have their own bulletin board. Vice President of Programs, Rudrani Ghosh, passes her chair to two representatives from BSU, Aman and Vivian, who speak about the bulletin board.

Aman states that the initiative for a BSU bulletin board came from the Equity Plan, which the BSU has been playing an active role in planning. The BSU wants to support the achievement of African Americans on campus and they believe that having a bulletin board where students can get information and resources is crucial to that achievement. The best location for this bulletin board would be by financial aid office as it already exists and is not being utilized.

Vivian states the the bulletin would be a general recourse on campus, but specifically address black students. The board would have flyers for upcoming events happening, black owned businesses, descriptions of faculty and staff, possibly an inspiration quote of the week or quote of the day, and school resources. There will be a position dedicated in the BSU to handling the board and maintaining its upkeep.

Vice President of Programs, Rudrani Ghosh, asks the two BSU representatives if they would be okay with following the current posting procedure that is enforced by the ASBCC and Aman says the BSU will oblige with the current procedure.

ICC Representative, Begonia Herbert, asks if the BSU bulletin board has been brought up in the Facilities Committee. BSU representative, Vivian, states that the bulletin boards have not been brought up in Facilities Committee but the topic has been discussed many times with Mostafa.

Mostafa states that the BSU bulletin board should eventually go to Facilities Committee but it is not an immediate issue.

Justice, Ian Jansan, asks the clarifying question of if the board will be for all under presented people.

The BSU representatives answer that board will primarily be to offer resources to black students.

D. Campus Posting Procedure.- Vice President of Administration (Kaydee Miller)

Since people who work in the Campus Life office are able to approve the board postings, every member of the council should be able to approve board postings as well. This item will be brought back to the council as an action item next week.

E. Asking for Room 051 back for office use.- Vice President of Administration (Kaydee Miller)

The council will be asking the Facilities Committee for room 051 back.

Chief Justice, Bonnie Cherry, comments that Mostafa recommended a few months ago that we bring this to the Facilities Committee.

Mostafa tells the council that they should be connecting with the Academic Senate because they could help advocate.

He also states that if we do get Room 051 back, we need to figure out what to do with the room in the Annex.

Chief Justice, Bonnie Cherry, asks what the current state of the room is and how much it is currently being used. She also suggests that we ask the Facilities Committee to allow the ASBCC to use the room during meeting times.

Mostafa states that this should also be brought up in Roundtable eventually but needs to be discussed in the appropriate committees beforehand.

F. \$600 for Bookkeeping. -Treasurer (Sam Cheng)

Lily Hill does the bookkeeping for the ASBCC which she helps keep funding in order. She is allocated \$200 per month for bookkeeping and \$600 that is being requested will be for the next three months up until June 30th.

Invoices have already been submitted to Treasurer, Sam Cheng, for the funding request.

G. Campus Life Request for 2015 BCC Graduation Ceremony Funds. - Vice President of Administration (Kaydee Miller)

Vice President of Administration, Kaydee Miller, asks Mostafa if he thinks will cost \$4,000 and also states that the council will need all the documents that we would require of a club.

Mostafa states that the funds for graduation have already allocated in the budget but now it is time to officially request the money. The request is going to be for \$5,000 instead of \$4,000.

Vice President of Administration, Kaydee Miller, states that funding will need to come from two separate subsections because more money is now being requested.

Senator, Dave Cruz, moves to extend discussion of this item for three more minutes/

Vice President of Public Relations, Matt Gregory, seconds.

Motion Passes Unanimously: 11-0-0.

Kaydee suggest that this item be brought back to the council next week as a discussion item because the the council is not sure exactly what is being purchased for the graduation ceremony.

VIII. ADVISOR'S REPORT

Mostafa Ghous

Mostafa states that there is no current update on office supplies, but we will most likely have new information next week.

Quorum is Lost at: 1:17 PM

IX. PRESIDENT AND VICE PRESIDENT BCC UPDATES

Dr. Debbie Budd

Dr. May Chen

Ms. Tram Vo-Kumamoto

X. COMMITTEE REPORTS (3:00 each report)

- Documents Committee
- Marketing Committee
- Finance Committee
- LGBTQIA, mental health, and veteran awareness weeks Ad-hoc Committee

- Elections Committee

XI. EXECUTIVE REPORTS (1:00 min each)

President:

Vice President of Administration: Kaydee Miller

Vice President of Programs: Rudrani Ghosh

Vice President of Public Relations: Matthew Gregory

Treasurer: Sam Cheng

He presents the council with an up to date budget and states that no new allocations have been made. All of the minutes were gone through to find these numbers.

ICC Representative, Begonia Herbert states that the budget shows that only five clubs have received seed money.

Treasurer, Sam Cheng, states no clubs have actually used seed money and only five checks have been written out for club seed money.

Senator, Malique Bank, moves to extend discussion of this item for five more minutes.

Motion Passes Unanimously: 11-0-0.

Vice President of Administration, Kaydee Miller, states that the minutes need to be gone thoroughly by the Finance Committee to find what clubs who have requested seed money.

matt seconds

Secretary: Noelle Atkins

XI. SENATOR BOARD REPORTS (1:00 min per report)

Information and Organizational Systems:	Dave Cruz
Community Building:	Malique Banks
Student Transfers:	Marian Gonzalez
International Populations:	Sarah Levin:
Primary Services:	Ryan Jaeger:
Academic Services:	Lorenzo Lewis
Campus Sustainability:	Andrew Carmody:
Special Populations:	Emma Carlblom
External Affairs:	Matthew Armstrong

XII. JUDICIAL COUNCIL REPORTS (1:00 min per report)

Chief Justice: Bonnie Cherry

Justice: Ian Jensen

Justice: Mel Maniwan

Justice: Ghazal Rezvani

XIII. INTER- CLUB COUNCIL REPRESENTATIVES (1:00 min per report)

Inter- Club Council Representative: Begonia Herbert

Inter- Club Council Representative: David Gonzalez

XIV. UNFINISHED BUSINESS

XV. OPEN DISCUSSION

XVI. ADJOURNMENT
