

Associated Students of
Berkeley City College
Regular Meeting
MINUTES
October 16, 2013
Berkeley City College
RM 511
FOR THIS WEEK ONLY
2050 Center Street
Berkeley,
California

I. CALL TO ORDER

12:07 PM Meeting called to order

II. OFFICIAL ROLL CALL

 x Senators Present x Justices Present x Quorum Achieved x Executives
Present VP of Admin Thays Da Costa not present
Secretary Gabby Paddiernos not present
Senator Mangling Cho not present
Senator Destiny Reid not present
Senator Miles Campbell not present
Quorum achieved
12:10 Senator Mangling Cho walked in

III. ADOPTING PREVIOUS MINUTES

- A. Oct 9, 2013
Amending oct 9 minutes
Check written to National Anti-War Coalition for the approved Global Studies speaker presentation for the amount of \$150.00.
Approved funds for the SSCCC with a check written to Student Senate for California Community Colleges for the amount of XXXXX.
Motion passes 9-0-0

IV. ADOPTING CURRENT AGENDA

- A. October 16, 2013
Adopting Current agenda
Amendments
Motion to postpone Students for Health and Nature till next week.
Moving action item D to after Public Forum
Striking Action items A and B and Discussion Item F
Motion passes 10-0-0

V. PUBLIC FORUM (3:00 MIN LIMIT)

This is an opportunity for members of the public to address the ASBCC on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.
Donna Ayo: leadership conferences coming up -- Community College leaders conference in Florida. We need a procedure for knowing when these conferences come up and going to them.
Senator Nate Heller: Introduces James Wilton student worker in the IT office. James Wilton for our student rep at the IT office.
Dona Ayo: In 3 months, there is a college leadership conference in Florida. California is supposed to be represented. Peralta will be represented; BCC should be part of it. There should be some kind of qualifications for candidates to go to these conferences. Whatever is designed here, can hopefully be implemented District-wide.

12:17 Justices Lanfu Zhang and Cassandra Christmas walked in

VI. DISCUSSION ITEMS (5:00 min per item)

A. Presentation from Dr. Chen (10-15 minutes)

Information on all of our funds including but not limited to 84, 7, 1, and cash account:

- Sources of the fund (Vending machines, bookstore, etc.)
- How the funds can and can't be spent
- The official fund document (Physical Copy)
- Exact amount in each fund prior to allocations
- How each fund was allocated and why?

Discussion item A Dr. Chen presentation:

Fund 1 -- No longer used to reimburse AS for trips. Now funding Director of Campus Life Mostafa Ghous.

Fund 7 -- Source of the cash account is from bookstore revenue. Fund 7 is the bookstore revenue, that money is allocated into the ASBCC's cash account. Vending Machine commission is very little at the moment.

Fund 84 -- The ASBCC has the right to allocate funds from this accounts. They are the sole allocator of the Fund 84; no one else can make any funding decisions. All funds be used for the Student Center; that includes, among other items, operating, financing, constructing, enlarging, and refurbishing the center.

The business manager will make a presentation to the ASBCC.

Nate Heller: No process map for bookstore funds at the moment. No clear step by step map of how the funds are being moved and transferred.

May Chen:

Tim: Point of information -- is the bookstore a private business?

Nate: Fallout is the company that runs it, but we receive 10% commission.

Valentino: Address the two other points of the exact amount in each fund prior to allocations and how each fund was allocated and why.

May Chen: The funds are not public funds, they are commission.

Valentino: Who creates the funds and who writes the funds up and how are they passed?

May Chen: The projected funding gets allocated to the cash account, but we're still trying to figure out how it went from Fallout to the District office to the cash account. District is still trying to find that out. The decisions of how the funds are used from last year is up to looking over the minutes from last year.

Nate Heller: How much is in each account and how are they allocated exactly? Who makes the decisions on the percentages?

May Chen: Bookstore contributes 6.5% of commission, half goes to student services, and other half goes to AS cash account.

Valentino: Bookkeeper should come in and present to us?

May Chen: She's paid out of our cash account, \$3,000. Lydia is paid by us to be our Bookkeeper. The district allocates the \$3,000 to her.

B. Joint effort of all four Peralta District Associated Students in planning a Masquerade - Thays Da Costa
Discussion item B

Justin Terry: Planning a masquerade event at Laney. ASLC president Carl is inviting the other colleges in the district to come in.

Valentino: Is this on Halloween? Carl should come to the PSC for district wide things.

Justin: Around that week, not sure.

Valentino: I support having a district event.

Nate: Is there a conference between town square, student success event, and this masquerade event?

Justin: yes the town square and student success event are in conflict, so the town square cannot happen that day. But the masquerade is happening a few days afterwards.

Sevan: Just received email, we'll speak soon.

C. Committee Updates – Valentino Calderon

Discussion item C

Valentino: no report

Justin: got a lot of work done on the logistics of the ICC Charter

Malik: no report on finance committee

Justin: constitution committee, possible restructuring of the constitution as per other ones we looked at. Requiring the exec board to meet as a body. This won't be prepared until the elections. Eliminating executive votes in the student senate.

Marketing Committee: Voting of the mascot recently. This has been going on for Monday and Tuesday. Creating pamphlets for our committee. Need color copies, but having trouble doing so. Meeting this Friday at 6 PM. Need to find an instructor to help for the animation lab on the 3rd floor.

Mostafa: Would it also be possible to create some kind of a brochure on the AS? As we do outreach there is always an AS, it would be helpful to use to recruit.

Doris: yes that's possible.

- D. A discussion of a Dia de los Muertos event - Justin Terry
Justin Terry: Not ready to discuss this yet
- E. Selecting members to attend the Student Senate for California Community Colleges – Valentino Calderon
Selecting members to attend the SSCCC.
Valentino: Must send in an application. At the SSCCC there is voting on resolutions, you have to review all the first resolutions and decide how the school is voting and why. After the event you will present to the ASBCC on what happened and why.
justin: the constitution submission deadline has passed. The packets will be going out soon
Valentino: Write me an email by next meeting.
Mostafa: October 18th is the deadline to register with people's names or else the cost goes up by 25%.
Valentino: Write me the email by today.
Mostafa: Please start planning these ahead of time. You missed CCSAA, you might miss this too. Require a \$5 deposit that will be reimbursed at the event. There are contracts and a meeting that we will have before going to the conference. This is not a resort holiday vacation, it is work and there are some expectations that the members of the public have for you. The meeting will be Friday. Submit your application tomorrow and Valentino and I will meet tomorrow to make selections.
Tim: I'm aware of the approval of the funds and the \$5 deposit. How much do we pay?
Valentino: Nothing
Mostafa: The \$5 is a bargain. If you can't make it, you need to reimburse the AS if they did not get paid.
Valentino: Do we have a per diem? Last year we had 40\$ per night.
Justin: That was in our budget.
Hassan: rate of per diem is set by district
Mostafa: nothing at the district level. And I asked Donna and as far as we know there is no per diem. Don't expect a per diem, so bring some cash with you. Mandatory meeting Friday to discuss all of this. We will not be renting a van, so we need to figure out logistics of transportation. We will figure it out after we have our members.
Valentino: do you have a contract on hand?
Mostafa: not yet, I emailed it to a few.
Valentino: can it go through the council?
Mostafa: No, it's a contract between me + the college and the AS.
- F. Signing in our Constitution – Valentino Calderon
- G. Proposal of business card templates - Thays Da Costa

VII. ACTION ITEMS (5:00 min per item)

- A. Approve revisions made to the bylaws - Valentino Calderon
- B. Motion to approve the auditorium for a BCCSC event - Thays Da Costa
- C. Amend Oct 2nd Minutes - Malik Elhindi
Malik moves to amend Oct 2nd minutes
Nate seconds
Mostafa: we need to be clear what the matching grant proposal is. Add approval of the GSA's matching grant proposal from AS funds with a check to Shane McClure.
Justin moves to amend the minutes
Malik: no need to amend minutes yet.
Mangling rescinds second
Nate moves to amend the motion to read amending October 2nd minutes to include an item in the budget for Seed Money quantity: 1 unit cost: 100\$ total cost -\$100. In addition line item B will read to say Approval of GSA's matching grant proposal from AS funds with a check written out to Shane McClure for \$250.
motion passes 11-0-0
- D. A motion to charter the Business and Finance Club, Milvia Street Arts and Literary Journal, and Students for Health and Nature - Justin Terry
Action Item D Justin Terry: Motion to charter the Business and Finance Club and the Milvia Street Club
Motion to split the motion into two separate motions: motion to charter the Business and Finance club and a motion to charter the Milvia Street Arts and Literary Journal
Passes 9-0-0
Motion to charter the Business and Finance Club
Discussion
Mirko Ranieri: went to the federal bank in SF, several speakers from investment banks coming in to speak, events and workshops planned for this semester.

Passes 8-0-1

12:24 Senator Nate Heller Leaves

Motion to charter the Milvia Street Arts and Literary Journal

Michael Hardman: Publish an art and literary journal every year. Press event in early December. Journals are available for \$5.

Cassandra: The chartering packet was immaculate.

Motion by Justin to amend the motion to read chartering Milvia street club instead of chartering Milvia Street Arts and Literary Journal

12:27 Senator Miles Campbell and Nate Heller re-enter

11-0-0

Motion to charter the Milvia Street Club

Motion passes 9-0-2

VIII. SENATOR REPORTS

Information and Organizational Systems: Nate Heller

James Wilton will be our IT rep. spoke with faculty to create a communication procedure between all shared governance committees for everyone. Need 2 student testers for some project testing. Same thing in a couple months when we roll out a new Google platform, we need student input. Trying to have a meeting with Thays Da Costa and others to implement a file system in the AS, a structured implemented process under someone's purview.

Campus Sustainability:

Tim Wishnowsky

Sustainability senator, I haven't accomplished much. Trying to get my footing with regard to the new duties. Spoke to Nate a day after the meeting to get some information about the people to speak with and the veins to tap into. Rekindling the student success initiative, talk about a committee, but the committee is not dormant. I'm aware that that has little to do with sustainability, but trying to figure out what projects do need to be tapped into in that regard. Talk to Valentino about what sustainability entails. My concern is that I may interpret it too broadly and perhaps go beyond the scope of my duties.

Valentino: Ecological focus, but ties into many things as you said.

Community Building:

Sevan Taimoorian

Community Building senator got in touch with Nate who made a drive for me with a town hall committee and food committee email. Please give me your emails to add you to the list. I've been trying to facilitate an event for Halloween on maybe Tuesday, with pumpkin carving or dance groups coming out to increase club exposure.

Student Transfer:

Destiny Reid

Student Transfer, talking to Paula Coil. I will be assisting her at future events listed on the calendar. These will be on the bulletin boards. The Black Student Union at UC Berkeley wants to come here on Oct 28th to talk to African Americans about transferring to UC Berkeley. I will be coordinating that event.

Special Populations:

Mangling Cho

Office of intl education is having 1 intl specialist to come to our campus once a week, starting oct 24 in room 511. Thomas Torres-Gil will be coming. OIE is going to help intl students be aware of events on campus. EOPS is doing a grade revision.

Hassan Moore and Mangling Cho and Cassandra Christmas leave 1:21

Danny McCarty leaves 1:22

Destiny Reid leaves 1:29

Primary Services:

Miles Campbell

Been working with Gael Pennington about tutoring scheduling. Counselors not taking appointments yet need to get the bottom of that.

Valentino: The order that you want to do the senator reports, want to choose when you go or go by the order on the list for senator presentations next week.

Doris: Speak on behalf of Mangling; she should go earlier because she does need to leave.

Valentino: only one person a week.

Academic Services:

Sarah Miller

Working with TAP, TAG, SPMP mentors.

IX. ADVISORS REPORT

A. Mostafa Ghous

Mostafa, relinquish time to Susan May Marketing Consultant

Susan May: Working at Merritt. Created brochures for Merritt College with a lot of photos. Photos take time to orchestrate. We will be doing something similar at BCC with photo shoots. Looking for students interested in being part of these photo shoots. We have a professional photographer. No pay for the models, however the photographer will take a professional portrait of models. I met Thays and she said we would be glad to do it, I'm looking for students interested in modeling though.

Valentino: Looking for volunteers at the moment?

Susan: Yes. If you do it, need to sign a photo release form. Most photo shoots will be in the afternoon. Often use students in a classroom.

Valentino and Lanfu and Justin and Doris volunteered.

Valentino: Send the form to Doris and she will relay that onto the council. Mostafa want to add anything?

Mostafa: Make sure that my report is closer to the front so people don't miss what I say. Some of the things I wanted to talk about was: communication is important. Room 51 was triple booked last week. Thays takes all the reservations. Thays and I are working on a Google calendar. Need to just say no to people who want the room. Sometimes the campus needs the room for overflow.

Lanfu: We should use have a policy in the Bylaws. Subsection on property use.

- B. Mostafa: This is a room for the public. The policy should be more so of a protocol. Try to resist using words like "our control" "power." "Authority" "jurisdiction" sounds softer and a little better. Committees need to start taking action. Show what you've been doing next week. Mandatory meeting on Friday for SSCCC.

X. EXECUTIVE BOARD REPORTS (6:00 min/1:00 min per item)

<i>President:</i>	Valentino Calderon	<i>Secretary:</i>	Gabby Padiernos
<i>Vice President of Administration:</i>	Thays Da Costa	<i>Treasurer:</i>	Malik Elhindi
<i>Communications Officer:</i>	Doris Cuellar		
<i>Vice President of Programs:</i>	Justin Terry		

Valentino:

Committee Reports to check in on the progress will be instituted next week. I wanted like to try and establish a dodge ball tournament in the atrium. I would also like to establish ultimate Frisbee pickup games.

Sarah: I used to play on a team and would like to be involved.

Doris:

Marketing committee has been very active. I attended Leadership and wrote up a report on the directives that were discussed, including accreditation. I also worked on the business card templates. I also had concerns about getting color copies run off

Mostafa:

The best procedure would be to get an invoice and bring it to the AS meeting as there is no print center on campus

Doris:

She wanted to be able have color pamphlets for her committee and the ASBCC

Jewell:

There was also a problem with misinformation. There was no notification that a purchase order was needed for the copy shop to get color copies covered

Doris:

I wanted to bypass the bureaucracy and get copies as efficiently as possible. I found that there is a color printer on campus.

Justin:

The ICC is trying establish better structure and procedure. The final 2 appointments will be set up for next week.

Valentino: I want to make sure we hold the ICC accountable for following Robert's Rules and a cheat sheet would be very helpful

Malik:

Progress was made on the vending machine offers and a contract should be hammered out soon. Applications were also taken for the BCC Voice and a full staff should be established soon.

Sevan: Why can't we have a vending machine of school supplies?

Malik: The vendors do not facilitate supplies and also the contracts with Follett generally establishes exclusivity.

Mostafa: We are going to possibly work with the bookstore to work on a new contract, but as stated, exclusivity with them is probably one of the provisions.

Jewell: Are working to get more vending machines

Malik: We were planning on getting more vending machines.

Valentino: We were also establishing different kinds of vending machines with more variety, including coffee and credit card access in them on the 4th and 5th floor.

XI. UNFINISHED BUSINESS

XII. UPCOMING AGENDA

XIII. ADJOURNMENT

Adjournment at 1:58pm

Posted by: _____

Date and Time: _____

Location: _____