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To: [Cleavon Smith](#); [Luther Aaberge](#); [Donald Moore](#); [Jason Cifra](#); [Rowena Tomaneng](#); [Tammeil Gilkerson](#); [Daniel Lawson](#); [Jennifer Shanoski](#); [Tim Brice](#); [Hayat Guessoum](#); [Fred Bourgoin](#); [Shuntel Owens Rogers](#); [Brandi Howard](#); [Mario Rivas](#); [Christine D. Williams](#); [Jason Cole](#); [Yashica J. Crawford](#); [Jason Cifra](#)
Cc: [Annette Dambrosio](#); [Richard Ferreira](#)
Subject: BAM Ad Hoc Cmte
Date: Tuesday, December 19, 2017 7:29:23 AM
Attachments: [Ad Hoc Committee Request.BAM TF.docx](#)

Hello PBC Members.

As noted at the December 2017 PBC meeting, I am emailing to ask for appointments to the BAM Ad Hoc Committee.

Below are the identified members based on the committee request form:

Vice Chancellor of Finance – Christine Williams
District Budget Director – Luther Aaberge
Student Representative (Student Trustee or designee) – Corey Hollis or Nesi Moore or designee
College Business Director (2) – Chungwai Chum, Dettie Del Rosario, MaryBeth Benvenuti, or Shirley Slaughter
College Faculty Senate Representative (at least 2) - ?
District Faculty Senate Representative - ?
District Classified Senate Representative - ?

I've attached the committee request form to identify the charge for the committee.

Luther Aaberge
Budget Director
Peralta CC District
Finance Dept
District Office B13
510-466-7220

Ad Hoc Committee Request
Presented at the April 27th Planning and Budget Council Meeting

1. Proposed Name of Ad Hoc Committee:

Budget Allocation Model Task Force (BAM TF)

2. Purpose:

The BAM TF is an ad hoc committee of the District's Planning and Budgeting Council (PBC). Comprised of faculty, classified staff, students and administrators, the BAM TF is charged with reviewing the District's current budget allocation model and making recommendations to improve resource distribution equity among the Peralta Colleges.

3. Rationale:

The BAM TF began its work in October 2015 by surveying our college communities to better understand the collective and individual perceptions about the current allocation model. Based on these efforts, members of the BAM TF presented recommendations at the August 2016 Planning and Budget Integration Model (PBIM) Summit. These recommendations included the following:

- PCCD should remove all full time faculty salaries and benefits costs from the per College allocation. FTF expenses will be accounted for "above the line" thereby reducing Available Revenue in the model. Because FTF are a component of FTEF, all FTEF may need to be allocated above the line as well
- Keep the allocation of fixed costs (utilities) decentralized and base these resource allocations on prior year actuals. In addition, all District security costs are shared across all Colleges.
- There should be no change to the resource allocation and capped courses for CTE as they have no significant disproportionate impact on College productivity levels.
- Form a separate Task Force to review and assess service levels, efficacy and reasonableness of costs associated with all District Office support services.
- Allocate the appropriate level of custodial staffing to all colleges, based on industry best practices

The ongoing work of the BAM TF is to continue to improve the budget allocation model to ensure that Colleges have the resources needed to serve students.

4. Time Frame: (number of semesters needed, start date)

Request for membership will be solicited at the April 27th Planning and Budget Task Force meeting

6. Committee Composition

The following committee composition will be similar to that of the 2015-16 version:

- Vice Chancellor of Finance
- District Budget Director
- Student Representative (Student Trustee, or designee)
- College Business Director (at least 2)

- College Faculty Senate Representative (at least 2)
- District Faculty Senate Representative
- District Classified Senate Representative



DISTRICT FLEX DAY

Putting Our Values into Practice

Aug.17, 2017

8:30 a.m. – 5:30 p.m.

**Odell Johnson Theatre
Laney College**

DISTRICT FLEX DAY AGENDA

8:15	Continental Breakfast	Laney Theatre Lobby
8:45	Musical Greeting	Lori L. Willis, Laney Music Faculty
9:00	Welcome & Introductions	Miriam Zamora-Kantor, Outgoing Staff Development Officer
9:15	Opening Remarks	Tenzin Seldon Building a Peralta Community Ethos
9:45	A Short DSP&S Primer	Rachael Goodwin, DSPS Coordinator, COA Who are our Disabled students; their Rights & Responsibilities?
9:55	Shared Governance	Cleavon Smith, President, District Academic Senate Jennifer Shanoski, President, PFT/AFT Local 1603 Roberto Gonzalez , President, District Classified Senate Del Mallory, SEIU 1021 William Highsmith, Local 39
10:10	Announcements & Workshop Highlights Academic Affairs, IT and Accreditation Updates	An Introduction to Canvas, Alexis Alexander Vice Chancellor Siri Brown Vice Chancellor Jason Cole Annette Dambrosio
10:20	Chancellor's Address	Jowel C. Laguerre, Ph.D., Chancellor State of the District and Recognition Awards
11:10	Keynote Speaker	Veronica A. K. Neal, Ed.D Director Organizational Equity and Cultural Humility Specialist "Equity Praxis: putting the values of equity into practice"
Noon	Lunch	Laney Quad/Cafeteria

Drop in Labs and Afternoon Program at a Glance

Open Drop-in Labs 9am-noon

I.T. Support & help for log-ins, passwords & more	Alex Hernandez	F-170B
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Open Drop-in Labs 1-4:30

I.T. Support & help for log-ins, passwords & more	Alex Hernandez	F-170B
A & R Support & Training on 'Faculty Center'	Silvia Cortez	F-170B

Come for assistance/training in class rosters, how to submit Census, Attendance, and Grade Rosters

Special Meeting of the District Planning and Budgeting Council

12:10 – 12:50

A233	Yashica Crawford
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The Planning and Budgeting Council will consider a one-year trial of a new proposed Integrated Planning and Budgeting Model for shared governance in the 2017-18 Academic Year.

1:10	* Intro to CANVAS with Alexis Alexander	F-170C
	* International Education	A239
	* Q & A Dialogue with the District	E211
	* Non-credit with AVC Mel King	E254
	* PFT with Jennifer Shanoski (this workshop will continue through 3pm)	B130
	* Information Technology Update with VC Cole	E255B

2:10	*District-wide Discipline meetings	Room listings below
	*CTE Career & Technical Education Training hosted by Debra Jones	A-266
	* BAM Task Force Update	Luther Aaberge F255

3:10	*Tenure Review Orientation	T-450
	*Improving the Faculty Evaluation Process	PFT & DAS representatives E-207
	*Benefits of Belonging	Jennifer Siebert E-204

4:30	*Happy Hour & the Edna Brewer Middle School Jazz Combo!	Bistro
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Please sign-in at your workshop and discipline meetings.



Afternoon Workshops and Descriptions

1:10 – 2:00

F170C **Canvas: An Introduction**

Alexis Alexander

Shake hands with Canvas and do some basics. In this workshop you will have a Canvas shell and you will learn how to set up your Profile, add modules, pages and assessment items.

E211 **Dialogue with the District**

Jowel C. Laguerre

Q and A panel hosted by Chancellor Laguerre featuring V.C. Largent, Human Resources; V.C. Ikharo, District General Services; V.C. Cole, Instructional Technology; Interim V.C. Christine Williams, Finance

A239 **International Education at the Peralta Colleges**

Drew Gephart

Come learn about Peralta's International Students who are studying on F-1 Student Visas and Study Abroad opportunities available to our domestic students; plus steps faculty can take to teach abroad .

B130 **PFT Updates & Goal Setting (this workshop goes through 3pm) PFT Executive Council**

Let your voice be heard in YOUR union! Be introduced to your new executive council, receive updates on negotiations and union activities, and add your input to help develop your union's goals and strategies for the academic year.

2:10 – 3:00

District-wide Discipline meetings!

Discipline room locations listed above

Discipline faculty will discuss challenges they face, current goals, and a sharing of lessons learned. With focus on curriculum and professional development needs, faculty will work together to identify steps to improve students' abilities to succeed.

A 266 - **CTE Career & Technical Education Training** (runs to 4:30)

CTE Faculty Liaisons

Designed to empower local community college CTE professionals to strengthen their programs through access to state and regional resources. Please join us for this More & Better C.T.E workshop sponsored by the California Community Colleges Chancellor's Office Doing What Matters and by the California Community Colleges Association for Occupational Education.

F 255 - **BAM Task Force Update**

Luther Aaberge

In this Q and A session we'll explain how BAM has been revised and how revisions will be implemented.

Also "next steps" will be discussed and participants are encouraged to ask questions and offer suggestions.

Luther Aaberge, District Budget Director, will facilitate and members of the Task Force will be present.

E255B - **IT Update**

Vice Chancellor Jason Cole

Come learn about the IT plans for 2017 – 18 and beyond. VC Cole will present the IT strategy for 17-18, and discuss ideas for the long term direction of IT at PCCD.

3:10 -4:30

D 200 - **Tenure Review Orientation**

The Tenure Review Coordinators will guide us through the processes and procedures of completing the Tenure Process. Topics will include: faculty and administrator responsibilities, classroom observations; what candidates can expect from committee members, and what committee members expect from candidates; guidelines and practical tips. Who is expected? New Deans, new TRC chairs and members, and TRC candidates are required to attend.

F 170C - **Canvas an Intro** (see 1:10 description)

A 266 - **CTE Career & Technical Education Training continues** (see 2:10 description)

E 207 - **Improving the Faculty Evaluation Process**

Facilitated by Scott Hoshida

Representatives from PFT and DAS will share findings from DAS and PFT's Spring 2016 joint inquiry into the experiences of faculty evaluators and evaluatees. This workshop will share practices that shift bureaucratic formalities into ways of supporting faculty improvement and professional development.

E 204- **Benefits of Belonging**

Jennifer Benford Seibert

District Employee and Retiree Benefits Manager and guests will outline the many benefits available to employees, including some fun giveaways!

4:30-5:30

Bistro - **Happy Hour** featuring the Brewer Middle School Jazz Combo hosted by Miriam Zamora-Kantor

Join us at the Bistro: share your thoughts of the day; meet your colleagues, familiar and new. Enjoy hors d'oeuvres and libations amidst the natural beauty of the estuary, the community garden and our Bay Area climate. We're delighted to invite back, the accomplished pre-teen/teen Jazz Band. Everyone is invited!

Thank you to all who participate, and add to the value of our Professional Development Flex Day.