



Berkeley City College Self Evaluation Timeline of Major Events

Self Evaluation Meetings and Events	Activity
August 2013	<ul style="list-style-type: none"> • Draft of BCC Self Evaluation team organization • Accreditation presentation to BCC Associated Students • BCC collegewide accreditation presentation at Flex Day
September 2013	<ul style="list-style-type: none"> • First, second, and third BCC Self Evaluation steering committee meetings • Self Evaluation teams beginning to form • First districtwide Self Evaluation team meeting • Preliminary Self Evaluation timeline shared at College Roundtable • Electronic Self Evaluation guidelines distributed via e-mail • ACCJC Accreditation Liaison Officer training at Laney College • Steering Committee confirmation of Self Evaluation Report format and evidence standards
October 2013	<ul style="list-style-type: none"> • BCC internal ACCJC online training and certificates completed • Draft of roles and responsibility statement for co-chairs and writers • Accreditation presentation at BCC Student Services Council • Accreditation presentation at BCC Classified Senate • Second District Self Evaluation team meeting • Document and evidence formats shared with Roundtable and committees • ACCJC Training at District for team leaders and writers
November 2013	<ul style="list-style-type: none"> • Fourth BCC Steering committee meeting • Roles and responsibilities statement updated for BCC team leaders and writers • Development of 2015 Self Evaluation BCC resource website • Third Districtwide Self Evaluation team meeting • 2015 BCC Self Evaluation co-chairs and writers group meeting • Beginning of monthly reports concerning Self Evaluation at Roundtable • Teams officially formed and beginning to meet regularly
December 2013	<ul style="list-style-type: none"> • BCC Steering Committee monthly meetings



	<ul style="list-style-type: none"> • BCC team leaders and writers meeting to determine PCCD/BCC Function Map and begin to address standards • Retreat for BCC team leaders and writers
January 2014	<ul style="list-style-type: none"> • BCC collegewide Spring 2014 Flex Day discussion regarding Self Evaluation • Monthly team meetings • All committees/subcommittees beginning to prepare status reports • Steering Committee reviewing progress and status
February 2014	<ul style="list-style-type: none"> • Monthly team meetings • First collegewide Town Hall about Self Evaluation • Weekly core member meetings • Monthly Steering Committee meetings • Self Evaluation Surveys formed using questions from teams
March 2014	<ul style="list-style-type: none"> • Team meetings • Weekly core member meetings • Monthly Steering Committee meetings • Self Evaluation Surveys available on Survey Monkey
April 2014	<ul style="list-style-type: none"> • Monthly team meetings • College response to previous ACCJC recommendations draft prepared
May 2014	<ul style="list-style-type: none"> • Monthly team meetings • First BCC team drafts submitted by team writers • Preparation of evidence and supporting documents ongoing
June 2014	<ul style="list-style-type: none"> • Review of drafts • Steering Committee reviewing status and progress
July 2014	<ul style="list-style-type: none"> • Updated online information and materials • Preparation of evidence and supporting documents
August 2014	<ul style="list-style-type: none"> • Monthly team meetings • Team meeting to prepare drafts for submission • Second draft reports submitted by writers



September 2014	<ul style="list-style-type: none"> • Drafts submitted by teams • In-house production and design beginning conceptual development • Steering committee reviewing status and providing feedback
October 2014	<ul style="list-style-type: none"> • Editing of complete draft • Complete draft shared with college community for input • Steering Committee reviewing and incorporating feedback from college community • Evidence and supporting documents linked to report • Production design of Self Evaluation in beginning stages
November 2014	<ul style="list-style-type: none"> • Final draft of Self Evaluation completed • Steering Committee review of final draft report • District Board first reading of final draft report for feedback
December 2014	<ul style="list-style-type: none"> • Self Evaluation Report finalized and distributed for review to all constituencies • Preparation for Team Visit • District Board second reading of final report
January 2015	<ul style="list-style-type: none"> • Self Evaluation Report mailed to ACCJC • Logistics and preparation for Team Visit finalized • BCC collegewide accreditation presentation at Spring 2015 Flex Day
February 2015	<ul style="list-style-type: none"> • BCC town hall meetings regarding Self Evaluation Report • Site visit preparation finalized • All evidence prepared and displayed in the Site Visit Room
March 9-12, 2015	<ul style="list-style-type: none"> • Site Review